

Staff Summary Report

Council Meeting Date: 11/20/08

Agenda Item Number: 2

SUBJECT: Request approval of the City of Tempe Section 8 Housing Administrative Plan, the Family Self Sufficiency Action Plan and the Resident Advisory Board Policies and Procedures.

DOCUMENT NAME: 20082011cdlc01 **HOUSING AUTHORITY SECTION 8 ADMINISTRATIVE PLANS (0408-09) Resolution No. 2008.103**

COMMENTS: The U.S. Department of Housing and Urban Development, HUD, requires housing agencies to submit Administrative Plans. The Administrative Plan describes the policies for the administration of the City's Housing Choice Voucher Program. When there are significant changes to policies, the Plan must be updated, approved by Council and re-submitted to the U.S. Department of Housing and Urban Development (HUD).

PREPARED BY: Liz Chavez, Housing Administrator, 480-350-8958

REVIEWED BY: Chris Salomone, Community Development Manager, 480-350-8294

LEGAL REVIEW BY: Kara Stanek, Assistant City Attorney, 480-350-8458

DEPARTMENT APPROVAL: Chris Salomone, Community Development Manager, 480-350-8294

FISCAL NOTE: All costs associated with this plan are absorbed by federal funds through the Section 8 Housing Assistance Program.

RECOMMENDATION: Approval of Resolution 2008.103.

ADDITIONAL INFO: The Housing Services Division has revised the Administrative Plan, last revised and passed by Council on July 17, 2008. The current revisions are due to changes in federal regulations and administrative policies. The most significant changes have been to the model of the plan in addition to improving access to services for persons with limited English proficiency (LEP) and terminating the assistance of domestic violence, dating violence, or stalking victims and perpetrators (VAWA).

In addition to the Section 8 Administrative Plan, revisions have been completed in the Family Self Sufficiency Action Plan and the Resident Advisory Board Policies and Procedures. All plans are mandated by the Department of Housing and Urban Development (HUD).

The Resident Advisory Board has reviewed the Plans. No comments were submitted.

RESOLUTION NO. 2008.103

**A RESOLUTION OF THE CITY COUNCIL OF TEMPE,
ARIZONA AMENDING AND APPROVING THE CITY OF
TEMPE SECTION 8 HOUSING ADMINISTRATIVE PLAN,
THE FAMILY SELF SUFFICIENCY PLAN AND THE
RESIDENT BOARD POLICIES AND PROCEDURES.**

WHEREAS, the Department of Housing and Urban Development (HUD) requires Housing Agencies to complete an Administrative Plan; and

WHEREAS, the City of Tempe desires to participate in the Section 8 Housing Assistance Program and pursuant to the program requirements, must formally adopt the revised Administrative Plan,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPE ARIZONA, as follows:

- Section 1:** The City of Tempe's revised Section 8 Housing Administrative Plan is hereby approved and,
- Section 2:** The City of Tempe's revised Family Self Sufficiency Plan is hereby approved and,
- Section 3:** The City of Tempe's revised Resident Advisory Board Policies and Procedures is hereby approved and,
- Section 4:** The Housing Services Division is authorized and directed to submit the revised Plans to the U.S. Department of Housing and Urban Development.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF TEMPE, ARIZONA, this 20th day of November, 2008.

Mayor Hugh L. Hallman

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney